



# Fulton Elementary Art Masterpiece

2018 - 2019

Volunteer Orientation

# Your Art Masterpiece Team

- o Program Coordinator - Nancy McCray
- o Supply Management – Shannon Coury
- o Art to Remember Fundraiser –

## Grade Level Coordinators are needed to:

- o Maintain the calendar for all grade level volunteers
- o Notify supply coordinator when supplies are low (everything has already been replenished to start the year)
- o Schedule working sessions to review upcoming lessons

### Grade Level Coordinators

Kindergarten –

First Grade –

Second Grade –

Third Grade – Amber Johnson

Fourth Grade –

Fifth Grade –

Sixth Grade – Amber Johnson

# 2018-2019 Program Timeline

## Lesson Delivery

- |                                       |                            |
|---------------------------------------|----------------------------|
| o No later than <b>September 14th</b> | Lesson 1 (Art to Remember) |
| o September – October                 | Lesson 2                   |
| o November – December                 | Lesson 3                   |
| o January – February                  | Lesson 4                   |
| o March – Mid-April                   | Lesson 5                   |
| o Mid-April – Mid-May                 | Lesson 6                   |

## Grade-Level Connection

- o Grade-Level Coordinators will organize planning/practice sessions
- o Make every effort to attend as you will be able to plan for your delivery, share ideas, gather supplies, and create the art project before heading into the classroom

# Lesson Planning

## Class Session Scheduling

- Schedule class sessions in advance with your teacher. Ideally, schedule all six lessons now! NOTE: Art to Remember must be complete by **September 14<sup>th</sup>**
- Do not overlap sessions during the same time with any other art sessions at your grade level and make every effort to not overlap with other grade levels
- View the calendar at <http://www.localendar.com/public/fultonartcalendar>
- Provide your planned dates/times to your grade level coordinator, who will update the calendar
  - Your grade-level lead will block 15 minutes ahead of your classroom time and 15 minutes after for setup/cleanup
  - Class sessions are typically planned for 60 minutes

Fulton Elementary Art Masterpiece  
August 2018

Prior Month Next Month

Sun	Mon	Tue	Wed	Thu	Fri	Sat
29	30	31	August 1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
		21	22	23	24	25
		28	29	30	31	1

Art Masterpiece Planning Calendar

8:30 am - 9:30 am Volunteer Training Session

8:15 am - 9:45 am K/Barris/L1

12 pm - 1:30 pm 2nd/Clontz/L1 (ATE)

# Lesson Plans & Materials

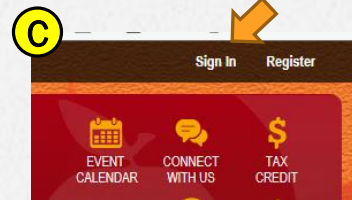
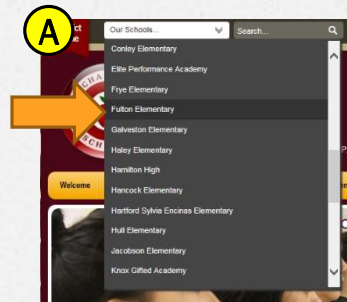
- From [www.cusd80.com](http://www.cusd80.com) choose Fulton in the "our schools" dropdown box
- Choose Art Masterpiece from the Curriculum section
- At the top right of the page, click on "sign in"

User name = fireAM

Password = Owen (case sensitive)

**IMPORTANT:** this is a shared username and password that we all will use. If the wrong password is entered 5 times, we're locked out for 30 minutes. Key carefully!

- On the left hand side you'll see "Art Masterpiece Lessons" and from there you can see the lesson plans and associated materials by grade level



Screenshot of the Fulton Elementary Art Masterpiece Lessons page. The page title is "Fulton Elementary Art Masterpiece Lessons". There is a "Choose a Grade Level..." dropdown menu and a "Go" button. Below this is a "HINTS:" section with three bullet points: "Select a grade level above and click 'Go,' or simply scroll down the page to see all lessons.", "Click the ▲ arrow icon to return to the top of this page.", and "Find a problem with a lesson? Each lesson has an ID (like Seurat\_1). Click the 🚩 icon next to the Lesson ID to report the problem." Below the hints is a "Kindergarten" section with a "Back to top" link. Underneath is "Fulton Elementary Kindergarten Lessons" and "Lesson 1". The lesson details are: Lesson ID: Frankenthaler 🚩, Artist: Frankenthaler, Helen, Grade Level(s): K, 1, Artwork Name: Blue Atmosphere, Activity: Tissue Paper Bleed - Abstract, and Other Documents: frankenthaler PowerPoint.

# Rules of the Road

## Classroom code of conduct

- o Let the students do a lot of the talking. This is as much about them using their imagination and inquisitive minds as it is about them learning facts about artists and artwork

## Displaying artwork

- o Be sure to display the art work outside the teachers room after each lesson is completed
- o Artwork must be 18 inches off the ground and 18 inches down from the ceiling
- o Nothing can be adhered to the colored bricks or within 18 inches of an outlet

## Student Portfolios

- o All art creations are to be kept in a student portfolio in the teacher's room once taken down from the displays
- o Each class has portfolio covers. You only need to add the student's name.
- o Portfolios should be completed and given to teacher by **May 17<sup>th</sup>** to avoid the year-end rush.

## Supplies

- o Grade-level specific supplies are in the workroom in a bin by grade level.
- o Each classroom and each project has a folder within the grade-level bin.
- o After classroom delivery, please return supplies in same condition for next class.

- o Art to Remember is a great opportunity for parents to purchase keepsake products customized with their child's art!
- o Lesson One is the selected theme
- o Specific paper is required and supplied
- o Have student sign (or initial) and date the front of artwork at least 1" from the edge of the paper (somewhere within the artwork)
- o If writing on the back of the art, use light pencil. Do not use marker or as it will show through the art!
- o Collect artwork, ensuring one for each student
- o Adhere pre-printed labels with student name and class information in the **upper left corner** of the **back of the artwork** to indicate orientation
- o Bundle completed (and dried) artwork together once ALL art is collected and place in provided bin in the workroom (northeast corner)



**ALL FINISHED ART WORK MUST BE TURNED IN SEPTEMBER 14<sup>th</sup>!**

# Art to Remember Timeline

- o Lessons must be complete no later than September 14<sup>th</sup>
  - o Completed art work must be labeled and turned in no later than 3:00pm
- o Teachers will distribute personalized order forms to students on October 17<sup>th</sup> ( Return from Fall Break )
- o Parents place orders online no later than November 1<sup>st</sup>
- o Orders returned to Fulton and distributed to students in December, in time for the gift giving season!





# Next Steps

- ❑ Define a grade level coordinator if not already defined.
- ❑ Get acquainted with other volunteers in your classroom and your grade-level coordinator
- ❑ Contact your teacher to schedule your six lessons and give that information to your grade-level coordinator so it can be added to the calendar
- ❑ Ensure that Art to Remember (lesson one) is completed and in the designated bin in the workroom by Friday, September 14<sup>th</sup> at 3:00pm.
- ❑ Confirm with your teacher where you can display artwork throughout the year
  - ❑ It is your responsibility to decorate and maintain the bulletin board throughout the school year
- ❑ Create your classroom portfolios and leave them with your teacher
  - ❑ File artwork throughout the year
- ❑ Have a lot of fun!!!